



SPRING GARDEN FAIR 2016

Saturday, April 30th & Sunday, May 1, 2016

FRIDAY MORNING SET-UP

Packets will be available beginning at 10 AM at the Vendor Check-in in front of the Main Pavilion on NE 4th St. Hang your vehicle tag before entering the Green Gate (opens 11 AM).

If you arrive before 10 AM to get in line, the Yellow Gate B at the Vendor Entrance sign on NE 4th Ave opens at 7 AM. Please bumper up so we can keep trucks off of 4th street.



Coffee Thyme opens Friday 10 AM- 3 PM in the 4H Hall. Coffee & pastries, burgers, hot dogs, chili and fries *just for us!*

Good Thyme Food Court will be there with all of our favorites all day Saturday & Sunday to chase away our hunger pains.

RAFFLE is one of our most popular features with hourly drawings and a Grand Prize daily. Labels will be included in your Vendor Packet. Include information about your donation and your booth location so folks can find you for more! Donations come from vendors and area merchants. Proceeds support local Outreach and Community Projects, OSU Extension and Scholarships. Many thanks to all who donate!



WI-FI FOR CREDIT CARDS

Passwords will be in your vendor packet.

Keep in mind, Wi-Fi signal is better in some areas than others. It has been suggested that a card reader may be the way to go for taking credit cards. Here's a link to one that plugs into your cell phone. <https://squareup.com/reader>

WHAT'S NEW... THE COURTYARD!

A sweet spot for our customers to rest, check their lists to see what they missed and 'shop' the wagons passing by. We anticipate they will need to go back for something more.



Where did you hear about the Fair?

Read about us in the Oregonian, Home & Gardens NW and the Pamplin Community newspapers in Beaverton, Clackamas, Canby, Estacada, Gresham, Happy Valley, Hillsboro, Lake Oswego, Molalla, Milwaukie, Oregon City, Portland, Sellwood, Sandy, Sherwood, Tigard, Tualatin, West Linn, Wilsonville and Woodburn. This year we're a Sanctioned Event with the Rose Festival! Find us on many vendors' websites & calendars as well as our Facebook page. You can advertise there too!

Link on our website at www.SpringGardenFair.org

✓ ✓ ✓ PLANT CHECK ✓ ✓ ✓

Shoppers love this free service that safely stores their plants, hanging baskets and art so they can continue shopping (and they do). The new area has space to store trees and bigger items. (Remember- only the person who bought the item can check it in).

PLANT TAXI



Four groups offer Plant Taxi service for our customers! Canby High Leadership Class, Canby High Horticulture Club, Molalla High School and Baker Prairie Middle School will be fundraising for their respective programs. They provide their own carts and insurance.

VENDOR & MASTER GARDENER BREAK ROOM

HORNING HALL (JUST WEST OF THE RED GATE)

8:00 AM TO 3:00 PM SATURDAY AND SUNDAY.

****The Vendor Break Room is not open on Friday**

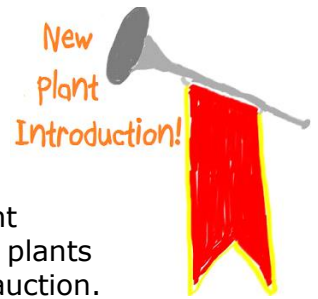
FREE COFFEE, HOT CHOCOLATE, TEA, JUICE AND LIGHT SNACKS WILL BE PROVIDED IN A RESTFUL AND RELAXING ATMOSPHERE. NICE CLEAN BATHROOMS FOR YOU TOO!



TIME LINE

- 7 AM **Friday (4/29)**- Yellow Gate B opens for lining up.
- 10 AM **Friday - VENDOR PACKETS** available at the Vendor Registration table.
- 11 AM- 8 PM **Friday**- Green Gate opens for Set-Up.
- 6 AM **Saturday (4/30)** - gates open to vendors.
- 8:30 AM **Saturday**- all vehicles clear the grounds.
- 9 AM- 5 PM **Saturday**- show opens to the public.
- 5:30-7:00 PM **Saturday**- gates open to vendors to restock.
- 6 AM **Sunday (5/1)** - gates open to vendors.
- 8:30 AM **Sunday**- all vehicles clear the grounds.
- 9 AM- 4 PM **Sunday**- show opens to the public.
- 4:15 PM~ **Sunday**- gates open for teardown.
- 8 PM **Sunday**- gates are closed.

Do you have new plant varieties or does your plant broker have access to new varieties? We want to feature them in the New Plant Introduction area. There is no charge for this exposure.



We will supply the company signage, plant information and mention your booth. The plants will be part of a very-fun, exciting silent auction. Contact Nancy Hopkins: infosgf@aol.com

The Potting Station is ready, willing and able to help create amazing containers! Master Gardeners can match your customers' new plants with great new pots and plant them up with BLACK GOLD for free!



Send your customers to the **10-Minute University™**

Short, fun classes packed with essential information that all successful gardeners need: Pruning Trees & Shrubs, Growing Tomatoes, Growing Blueberries, Pruning Ornamental Plants, Successful Vegetable Gardening, Landscaping with Edible Plants.

We Volunteers

Thanks to the Clackamas County Sheriff Cadet Program and the Canby High School students who help with parking and traffic control.



Camping? local campgrounds are available.

Riverside Park <http://www.riversiderv.net/>

Aurora Acres <http://www.auroraacresrv.com/>

- Canopies are great in case of too much rain, sun... or wind! It's Oregon. **STAKE IT DOWN!!** Spring Garden Fair staff reserves the right to remove any structure deemed unsafe.
- Display your Nursery/Business name in BIG LETTERS so shoppers can find you.
- Bring lots of bills and change for \$20s. The ATMs will be in full swing!
- Bring boxes or bags for your customers' purchases.
- Aprons with pockets and your business name can be a real step saver.
- Make your booth welcoming for customers to come in and talk to you.
- Great Signage! (Scientific & common names, growing conditions, prices).
- Business Cards and Flyers for post-fair sales.
- There are yummy food vendors, but bringing drinks and food is always a good idea. Sometimes it is hard to get away from all those customers!!!
- Make friends and be patient with your fellow vendors. Lots of referrals happen at the Fair.
- Smile... it's contagious!

